BUDHA DAL PUBLIC SCHOOL, PATIALA

TERM-I 2023

DATE	CLASS	SUBJECT	SUBJECT CODE
	IX	INFORMATION TECHNOLOGY	402

Name of Invigilator: _____   Signature of Invigilator:-_____

Time: 2 Hours   Max. Marks: 50

General Instructions:
1. **This Question Paper consists of two parts viz. Part A: Employability Skills and Part B: Subject Skills.**
2. **Part A: Employability Skills (10 Marks)**
    i.   **Answer any four questions out of the given six questions of one mark each.**
    ii. **Answer any three questions out of the given five questions of two marks each.**
3. **Part B: Subject Skills (40 Marks):**
    i.   **Answer any ten questions out of the given eleven questions of one mark each.**
    ii. **Answer any four questions from the given five questions of two marks each.**
    iii. **Four questions of three mark each.**
    iv. **Two questions of five mark each.**
4. **This question paper contains thirty three questions out of which twenty seven questions are to be answered.**
5. **All questions of a particular part/section must be attempted in the correct order.**

PART A: EMPLOYABILITY SKILLS (10 MARKS)

Answer any four questions out of the given six questions of one mark each:-

1.	Which of the following is not a characteristic of communication? (a) it aims at exchanging information (b) it is a social activity (c) it may not lead to any response of reaction	(1)
2.	Which of the following is not a self-management skills? (a) Rational ability (b) Personal Quality (c) None of these	(1)
3.	It shows actions or existence in a sentence :- (a) Noun (b) Verb (c) Adverb	(1)
4.	Improving your Self management skills: (a) Builds your confidence (b) Helps in making friends (c) None of these	(1)
5.	Speed and accuracy of computer have made it possible for computer to be used at: (a) Homes (b) Offices (c) Both (a) and (b)	(1)
6.	RAM is a part of : (a) Primary memory (b) Secondary memory (c) Human memory	(1)

Answer any three questions out of the given five questions of two marks each:

7.	What are various methods of communication?	(2)
8.	Define Communication perspectives.	(2)
9.	What are the main components of body language?	(2)
10.	What are the two broad areas influenced by self-Management?	(2)
11.	Write any four reasons for using ICT in daily life.	(2)

PART B: SUBJECT SKILLS (40 MARKS)

Answer any ten questions out of the given eleven questions:-

12.	Which of the following machines is the fastest? (a) Law mover (b) Simple pendulum (c) Computer	(1)
13.	Which of the following can cause the computer to stop its working? (a) System failure (b) Power issues (c) Both of these	(1)
14.	Expand MRI. (a) Million Resistors Interface (b) Magnetic Resonance Imaging (c) Magnesium Report Imaging	(1)
15.	Which of the following removes text just to the right of the cursor? (a) Backspace Key (b) Delete Key (c) Spacebar Key	(1)
16.	The Caps Lock key is also called: (a) Control Key (b) Modifier Key (c) Toggle Key	(1)
17.	You will put middle finger on the number Key (a) 6 (b) 5 (c) 4	(1)
18.	This is an area where we see the text, which is to be typed. (a) Text Panel (b) Letters Panel (c) Panel	(1)
19.	Which window display result of all the lessons? (a) Results Window (b) Users Window (c) Statistics Window	(1)
20.	The Lesson editor window is used for: (a) Customize (b) Check Progress (c) Check Lesson Errors	(1)
21.	Which of the following key deletes characters just to the left of the cursor? (a) Delete Key (b) Spacebar Key (c) Backspace Key	(1)
22.	The fingers hit the correct keys on the keyboard through: (a) Muscle Memory (b) Force of habit (c) Both (a) and (b)	(1)

Answer any four questions out of the given five questions of two marks each:

23.	What are alphanumeric keys?	(2)
24.	Define Home row of the keyboard.	(2)
25.	What is the role of Navigation panel in the Lesson editor?	(2)
26.	What is Rapid Typing?	(2)
27.	Define Touch typing.	(2)

Four questions of three marks each:

28.	What is the use of online encyclopedias? How do they maintain quality of matter?	(3)
29.	Describe the ways in which cards given by banks to individuals are used.	(3)
30.	Describe with computer according to its uses.	(3)
31.	How does IT played an important role in E-governance and public service?	(3)

Two questions of five marks each.

32.	Write any five rules that a learner should keep in mind while learning Touch typing.	(5)
33.	Describe how IT has helped the TV and movie entertainment business.	(5)